



Johannesburg City Parks (NPC)

City Parks House
40 De Korte Street
Braamfontein

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VACANCY CIRCULAR 20/2015

FOR JOHANNESBURG CITY PARKS & ZOO EMPLOYEES ONLY

TO : All Executives
: General Managers
: All staff members

Interested persons are requested to submit a detailed CV to Ms Nolwazi Sithole: Human Resources, 40 De Korte Street, 3rd Floor, Braamfontein or e-mail address: jobs@jhbcityparks.com for internal applicants CV's must reach HR not later than 30th April 2015.

Issue date: 17th April 2015



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Supply Chain Management Department

Manager: Tenders and Contracts (Permanent)

Inherent Job Requirements

Qualifications

- ❖ Degree or Diploma in Supply Chain Management, Logistics and Purchasing Management;

Experience

- ❖ 4 years' experience in Supply Chain Management, Logistics and Purchasing Management;

Specific Skills and Knowledge

- ❖ Legislation, i.e. MFMA, Treasury Regulations and guidelines;
- ❖ Knowledge of policy frameworks, practise notes, SCM regulations and circulars;
- ❖ Preferential Procurement Policy framework Act and its associated regulations;
- ❖ Broad Based Black Economic Empowerment Act 53 of 2003;
- ❖ Public Service Anti-corruption strategy;
- ❖ Government Accounting Standards;
- ❖ Economic Reporting Framework
- ❖ Contract Management;
- ❖ Supplier Management;
- ❖ Service Level agreements
- ❖ Planning and organising skills;
- ❖ Project management skills;
- ❖ Communication skills;
- ❖ Attention to detail;
- ❖ Analytical skills;
- ❖ Competency in data analysis and judgement;
- ❖ Delegation Framework;
- ❖ Teamwork orientation;

Job Outputs

- ❖ Develop and oversee the implementation of the Supply Chain Management system;
- ❖ Establish the Bid Specification, Bid Evaluation and Bid Adjudication committees, and oversee the proper functioning of the committees;
- ❖ Identify preference points system and appropriate goals per commodity in terms of preferential procurement policy objectives;
- ❖ Report on Supply Chain Management information as required to internal and external stakeholders
- ❖ Manage the annual SCM risk assessment;
- ❖ Development of the SCM risk universe and risk response plan

Workplace: JCP House Head Office

Contact Person: Nolwazi Sithole

Tel: 712-6680 Fax: 086 681 9315

Email: jobs@jhbcityparks.com

Closing date: 30th April 2015

Note: Johannesburg City Parks and Zoo is an equal opportunity employer. If you do not receive a response from us within 21 days after the closing date of this advertisement, please accept that your application was unsuccessful.

